

Application for Tenant Access Cards

From: **Heritage Landing** (904-940-6095)

To: _____

Re: _____

Date: _____

Attention: _____

Fax #: _____



Please have the HOME OWNER complete and sign the attached application. Note: We can not issue cards without the consent of the home owner. The following is required:

- Photo ID of owner
- Deed/settlement agreement
- Registration form completed and signed where noted “signature of home owner”
- Lease (provided by owner or renter)

As a management company for the CDD we have no mobility to make judgment calls and must abide by the rules. You may fax the completed information back to Heritage Landing at 940-4842. We will then create two access cards for the individuals noted on the lease. They may pick up the cards (with a photo i.d. matching the names on the lease) as well as some information welcoming them to the community.

Feel free to call with any questions 940-6095.
Thank you